

DIVISION OF COMPARATIVE ENDOCRINOLOGY BYLAWS

Proposed Amendments, March 2023

Rationale: This proposed amendment aligns with the proposal for a shift of officer terms across SICB. Officer terms now end at the end of the Annual Meeting, but substantial work often remains for officers after the Annual Meeting (for example, selecting and communicating with Best Student Presentation winners, compiling minutes of Members Meetings, resolving expenditures from the Annual Meeting). In practice, officers whose terms have just ended often continue to work to complete these tasks, or new officers must step in to complete tasks they were not previously involved in. By shifting officer terms to begin and end 4 weeks after the annual meeting, terms will better align with the work expected of officers. In practice, we will aim for this transition to occur around February 1 each year.

Article V. Officers

Officers of the Division shall be a Chair, Chair-Elect, Program Officer, Program Officer-Elect, Secretary, and a Secretary-Elect. The term of office for the Chair, Chair-Elect, and Secretary shall be for two (2) years. The term for Program Officer shall be for three (3) years. The term of office for the Program Officer-Elect and Secretary-Elect shall be for one (1) year.

- a) Officers shall be elected by a simple majority by electronic ballot.
- b) The Chair, upon the completion of the second year in office, shall be succeeded by the Chair-Elect.
- c) Balloting for a new Chair-Elect will be conducted in the second year of office of the incumbent Chair and Chair-Elect.

The Officers plus the Student/Postdoc Representative shall constitute an Executive Committee responsible for divisional affairs. The officers shall be elected by a plurality vote of the members conducted by a ballot prior to the annual meeting by a procedure consonant with the Bylaws of the Society for Integrative and Comparative Biology. At least two candidates should be placed on the ballot. In the event that the election results in a tie, the outcome will be determined by a majority vote of the elected officers of the Divisional Executive Committee. If the votes cast by the Executive Committee result in a tie, the deciding vote will be determined by the divisional Chair. A brief biography of each candidate shall be made available on the ballot. The term of office of all elected officers and appointed representative shall begin **four weeks after** ~~at the end of~~ the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to begin and will end **four weeks after** ~~at the adjournment of~~ the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to expire. In the case when a divisional office is unexpectedly vacated, the following provisions are made: If the office of Secretary or Program Officer is vacated early, the Chair, in consultation with the Divisional Executive Committee, will appoint someone to serve until elections can be held to fill the position. If the office of Divisional Chair is vacant,

the Divisional Executive Committee, in consultation with the SICB President, will appoint someone to be the interim Chair until an election is held.

Rationale: The second paragraph of Article XIV is removed because of society-wide changes to annual fees, and division-wide changes in attendance to the International Federation of Comparative Endocrine Societies meetings.

Article XIV. Finances.

Expenses of the Division shall be paid from the treasury of the SICB within limits of the amount allotted for this purpose in the annual budget of the Society, and from grants received for special projects. Grant applications to national foundations are to be prepared in consultation with the president of the SICB.

~~All members of the Division of Comparative Endocrinology will be assessed an annual fee to be used to pay routine divisional financial obligations to affiliated societies, or for the support of regional or international meetings at which the DCE is recognized as an official component of the SICB. The fee will be double the annual dues set by the International Federation of Comparative Endocrine Societies (IFCES) to allow for the establishment of a fund to provide support for regional and international comparative endocrinology meetings. Applications for support for regional and international meetings will be made to the chair of the DCE.~~